

Torshena Hines

Belton, TX 76513

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Professional Summary

Dental clinical Registered dental assistant with 10+ years of experience. Coordinating PT care and supporting dental teams to ensure efficiency and compliance. Skilled in assisting in general, ortho, endo, OS and pedo.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Registered Dental Assistant (RDA)

Balconies Dental-Austin, TX

April 2024 to Present

- Took and developed dental x-rays, ensuring high-quality images for accurate diagnosis
- Scheduled appointments and maintained organized patient records using electronic health record systems
- Provided support during dental emergencies, assisting with immediate patient care and contacting necessary specialists

Registered Dental Assistant (RDA)

Smile Haus Dental-Georgetown, TX

February 2020 to November 2023

- Assisted the dentist in all aspects of dental procedures, including preparing treatment rooms, sterilizing instruments, and taking patient X-rays
- Performed chairside assisting during complex dental procedures such as root canals, extractions, and crown placements
- Managed inventory of dental supplies and equipment, ensuring adequate stock levels

Lead Registered Dental Assistant

RodeoDental-Temple, TX

November 2019 to August 2020

- Managed a team of dental assistants, providing guidance and support to ensure efficient workflow and high-quality patient care
- Assisted the dentist in all aspects of dental procedures, including preparing treatment rooms, sterilizing instruments, and taking patient X-rays
- Managed inventory of dental supplies and equipment, ensuring adequate stock levels while minimizing waste and reducing cost

Registered Dental Assistant (RDA)

Champion smiles dentistry-Hutto, TX

February 2017 to September 2019

- Managed inventory of dental supplies, ordering new materials when needed to maintain adequate stock levels
- Prepared treatment rooms for patient visits, sterilizing instruments and setting up necessary equipment
- Assisted dentist during dental procedures, ensuring patient comfort and safety

Registered Dental Assistant (RDA)

Sunny Days Dental-Austin, TX

January 2016 to December 2016

- Assisted dentist during dental procedures, ensuring patient comfort and safety
- Prepared treatment rooms for patients by sterilizing instruments and setting up necessary equipment
- Provided chairside assistance during various dental procedures, including fillings, extractions, and root canals