

EUGENE KONDE, RDA

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 3142506705

 St Louis, MO 63104

PROFESSIONAL SUMMARY

New RDA, knowledgeable Dentistry with solid background in dental assisting and patient care. Demonstrated ability to support dental procedures effectively and ensure smooth patient experience.

SKILLS

HIIPA AND OSHA COMPLIANT

Efficient operatory Turnover

Radiograph certification

Instrument Sterilization

CPR

Electronic charting

EDUCATION

Gateway STEM High

St Louis, MO • 06/2020

Mathematics

CERTIFICATIONS

- Registered Dental Assistant (RDA)
- Texas Dental Board

WORK HISTORY

Tots 2 Teens - Registered Dental Assistant

San Antonio, TX • 09/2024 - Current

- Assisted chair side during the administration of nitrous oxide
- Took dental diagnostic x-rays
- Reviewed and recorded medical and dental histories and vital signs of patients
- Recorded treatment information in patient records
- Sterilized rooms and prepped equipment and instruments for 30 procedures daily.

Bella Groves Memory Care Facility - Caregiver

San Antonio, TX • 02/2024 - Current

- Assisted residents with dementia with grooming and personal care with dignity
- Built strong rapport with clients and followed care plans to ensure safety and medication administration

Maximus - Remote Eligibility Specialist Rep

San Antonio, TX • 02/2023 - 02/2024

- Reviewed applicant data for compliance with eligibility criteria for food stamps and Medicaid and processed benefits applications
- Explained application denials and gathered financial information for further action

Conduent - Dispute and Fraud Agent

San Antonio, TX • 11/2021 - 01/2023

- Managed high-volume calls in a fast-paced call center environment while documenting fraud investigations
- Conducted reviews of flagged transactions and prepared evidence for potential prosecution