

ALEXANDRA TAYLOR

Cibolo, TX • (210) 929-6275 • alexandra.taylor1215@gmail.com

PROFESSIONAL SUMMARY

Dedicated Registered Dental Assistant and military veteran with strong experience in chairside support, sterilization, patient care, and dental radiography. Known for reliability, professionalism, and the ability to keep fast-paced environments running smoothly.

CORE SKILLS

Chairside Assisting • Four-Handed Dentistry
Dental X-Rays (PA, BW, Occlusal, Pano)
Sterilization & Infection Control • Dental Materials & Impressions
Patient Education • Front Desk Support • Inventory Management
OSHA/HIPAA Compliance

DENTAL EXPERIENCE

Registered Dental Assistant (RDA) — 2024–Present

- Assist dentist chairside for general dentistry procedures.
- Take diagnostic x-rays including pano, PA, bitewing, and occlusal.
- Prepare treatment rooms, set up trays, and maintain sterilization.
- Perform coronal polishing, fluoride treatments, and patient education.
- Manage patient records and help with front desk duties.
- Ensure strict compliance with infection control protocols.

OTHER WORK EXPERIENCE

Service Repair Dispatcher Lead — Flooring Services (2021–2024)

- Managed customer accounts and materials flow.

Hazmat Shipping & Receiving Clerk — Safetech (2019–2020)

- Verified hazardous materials and coordinated shipments.

Inbound Operations Supervisor — UPS (2018–2019)

- Supervised warehouse operations and trained staff.

Packaging Specialist / Purchasing Billet — US Marine Corps (2011–2016)

- Managed logistics, purchasing, and inventory.

EDUCATION

Associate of Arts in Psychology (In Progress)
San Antonio College

CERTIFICATIONS

Registered Dental Assistant (RDA)
Certified Dental Assistant
CPR & BLS