

# Macarena Morales

San Antonio, TX 78232

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+1(210) 983-8923

Authorized to work in the US for any employer

## Work Experience

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### **Orthodontic Dental Assistant**

210 orthodontics-San Antonio, TX

November 2022 to Present

- itero scan for essix, Hawleys & Invisalign
- go over hygiene education with new patients and parents
- prep and place brackets
- Remove and replace wires
- fit bands for appliances (RPE, quad helix)
- go over any questions or concerns patient or parents may have with braces
- keeping a sterile work station
- familiar with Dolphin
- pano, cephs, scan
- Intra-oral & facial photos
- ensuring all photos are uploaded to patients chart
- completing patients chart with updated notes for the days visit
- Going over proper elastic wear
- Bond lower lingual retainers

### **Orthodontic Dental Assistant**

Smile Doctors-San Antonio, TX

October 2020 to November 2022

- took impressions of teeth for essix, Hawleys & appliances
- go over hygiene education with new patients and parents
- prep and place brackets
- Remove and replace wires
- go over any questions or concerns patient or parents may have with braces
- keeping a sterile work station
- familiar with cloud 9
- pano, cephs
- Intra-oral & facial photos
- ensuring all photos are uploaded to patients chart
- Ensuring all Invisalign photos and notes are submitted
- completing patients chart with updated notes for the days visit
- Going over proper elastic wear
- Bond upper and lower lingual retainers

## **Home Health Aide (HHA)**

Alamo Heights, TX

June 2018 to October 2020

- Assisted with bathing, dressing
- Administering medicine
- Helped with cleaning home
- Preparing meals
- Assist with physical therapy needs

## **CSR - Customer Service Representative**

Frontier Communications formerly Verizon Communications-San Antonio, TX

May 2016 to June 2018

- understand customer needs
- See if customer could benefit from a better deal with us
- go over any questions or concerns customer may have with bill or internet service
- Effectively and accurately notate customers account over the days call

## **Daycare Assistant**

San Antonio, TX

2016 to 2017

- Assist with changing diapers
- Engaging with 2-3 year olds to read to them
- Help with nap time
- Help with changing diapers and potty training
- Assist with teachers daily planned activities

## Education

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### **High school diploma or GED**

Sandra Day O'Connor High School

June 2014

### **Dental Assisting (Trade school)**

## Skills

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- Spanish
- Typing
- Impression trays
- Autoclaving
- Mixing dental materials
- Chairside suctioning
- Analysis skills
- Composite placement instruments
- X-Ray Experience