

# Karina Copeland

San Antonio, TX 78253

[kari.v@hotmail.com](mailto:kari.v@hotmail.com)

+1 830 469 7606

Authorized to work in the US for any employer

## Work Experience

---

### **Assitant Manager & Treatment Coordinator**

Weekend Dentistry Emergency Care-San Antonio, TX

September 2021 to Present

- Management of all financial aspects of a practice
- Scheduling of client appointments
- Managing insurance claims
- Implementing procedures and policies
- Ensure that patients are comfortable
- Prepare patients and the work area for treatments and procedures
- Sterilize dental instruments
- Hand instruments to dentists during procedures
- Process x rays and complete lab tasks, under the direction of a dentist
- Keep records of dental treatments
- Schedule patient appointments
- Work with patients on billing and payment

### **US Army Reserves**

U.S Army - FORT SAM HOUSTON-San Antonio, TX

April 2019 to Present

Rank - Specialist 92Y

- Receive, inspect, inventory, load/unload, store, issue and deliver supplies and equipment
- Maintain automated supply system for accounting of organizational and installation supplies and equipment
- Issue and receive small arms
- Secure and control weapons and ammunition in security areas
- Schedule and perform preventive and organizational maintenance on weapons
- Operate unit-level computers

### **Caseworker - Family Based Safety Services**

Child Protective Services - Texas Department of Family and Protective Services-San Antonio, TX

September 2023 to February 2024

Protect children from abuse and neglect, and keep them safe at home by providing services offered by the agency, the family's community, and their extended families.

- Recommending appropriate actions needed to resolve stressful family situations that lead to child abuse or neglect.
- Building community relationships with law enforcement agents, therapists, court personnel, and representatives from various agencies and organizations.

- Responding quickly in a manner
- Interacting with family members who are angry and/or scared.
- Working as part of a team, which involves helping other caseworkers with crisis situations, while following the directions of the courts and agency.
- Providing services, resources, and community supports to achieve child safety.
- Staying in contact with parents and children to achieve goals.
- When necessary, removing a child from a dangerous situation.
- Documenting casework activity.
- Working under constant time pressure, prioritizes efforts, and works flexible hours.
- Staying objective and empathetic with families living in stressful and crisis situations.

### **Dental Assistant/Front Office**

Detailed Dental-San Antonio, TX  
February 2018 to March 2020

### **Dental Assistant/Receptionist**

Aspen Dental-San Antonio, TX  
June 2016 to January 2018

## Education

---

### **Clinical Mental Health Psychology (Master's degree)**

Texas A&M University - San Antonio  
January 2025 to Present

### **Psychology (Bachelor's degree)**

University of Texas of Permian Basin-Texas  
January 2019 to August 2022

### **Bachelor's degree**

Texas Tech University-Lubbock, TX  
January 2015 to December 2015

### **Bachelor's degree**

South Plains College-Levelland, TX  
August 2013 to December 2014

### **Bachelor's degree**

Southwest Texas Junior College-Del Rio, TX  
August 2012 to May 2013

### **High school diploma**

Del Rio High School-Del Rio, TX  
August 2010 to June 2012

## Languages

---

- Bilingual