

LAURA DELEON

📞 405-531-1383

✉️ lauradeleon941@gmail.com

📍 12105 State Highway 151 #4106
San Antonio, Tx 78251

Objective:

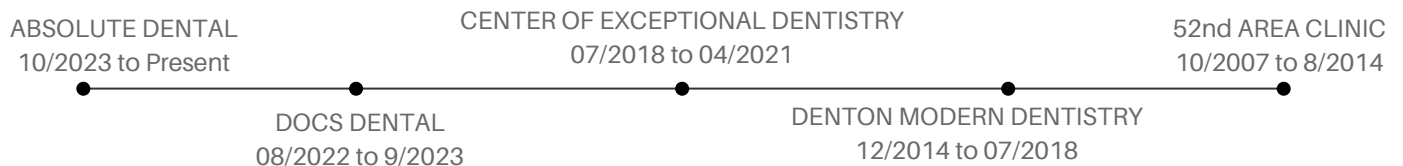
Seeking to align with a dynamic and esteemed organization, aiming for a challenging, impactful, and fulfilling career opportunity where I can leverage my academic knowledge, expertise, skills, and unwavering enthusiasm.

Professional Summary:

A highly skilled Registered Dental Assistant with 17 years of extensive experience across various dental specialties including general, oral surgery, periodontal, and endodontics. Proficient in expanded functions and office duties. As a healthcare professional, I have consistently demonstrated success in patient treatment and procedures, showcasing in-depth knowledge and broad experience in patient care, medical procedures, and health-related policies. Known for providing prompt, high-level service, I am an excellent communicator fluent in English and Spanish, possessing strong organizational skills and adept at selecting the proper approach to meet patient needs. Confident and effective in fast-paced, multitasking environments.

Proficiently revise schedules and coordinate execution in a timely and accurate manner. Effectively brief and lead doctors on high-priority issues, emergencies, and patient complications. Provide comprehensive support to facilitate patient processes, including assisting in the setup and breakdown of operatories. Expertly sterilize and package instruments in accordance with standards. Conduct various dental procedures such as panoramic and digital x-rays, IOP, cepth scans with Itero, and administer materials including cements, composites, alginates, PVS materials, bone grafts, membranes, implants, osseous procedures, IV sedation, Invisalign, and dentures.

WORK HISTORY



SKILLS

SOFTWARE

Dexis
Dentrix
Eaglesoft

PROFESSIONAL

- Teamwork and Collaboration
- Reporting and Cooperation
- Multitasking and Critical Thinking
- Research and Communication
- Organization and Case Work
- Problem Solving and Time Management
- Task Management and Medical Procedures
- Records Management and Patient Data