

GABRIELA RODRIGUEZ

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EDUCATION

The University of Texas at Austin Bachelor of Human Development & Family Sciences, BSA May 2024
Bachelor of Health & Society, Cultural Aspects of Health, BA

Minor: Health Communications

Certificate: Pre-Health Professions Certificate (Science Majors)

Study Abroad Traditions and Innovations Program in Tokyo, Japan and Kyoto, Japan Spring 2024

EXPERIENCE

De Zavala Dental – *Treatment Coordinator/Billing Specialist & Dental Assistant; San Antonio, TX*
July 2024 – Present

- Coordinate patient treatment plans by explaining procedures, reviewing financial options, and assisting with scheduling and treatment acceptance.
- Manage insurance verification, claims submission, billing and collections, while assisting dentists during procedures, preparing treatment rooms, sterilizing instruments, and maintaining accurate patient records.

Harvard School of Dental Medicine – *Bridge to Dental School Program; Online*
November 2025 – December 2025

- Participated in an intensive pre-dental enrichment program focused on dental education, clinical exposure, professional development, and mentorship.
- Engaged with dental faculty, students, and healthcare professionals while developing skills in leadership, communication, and preparation for a career in dentistry.

Texas McCombs School of Business - *Senior Finance Assistant; Austin, TX*
January 2022 – May 2024

- Managed financial operations by overseeing administrative duties like data entry, report generation, and invoice processing.
- Supported budget preparation and monitoring by organizing financial data for analysis and conducted thorough research on financial trends to inform strategic decisions.

Texas McCombs School of Business – *Subiendo Academy Team Mentor; Austin, TX*
June (2020, 2021, 2022, 2023, 2024)

- Collaborated on innovative solutions for Texas challenges, integrating interpersonal skills into leadership roles.
- Mentored students in developing a high school financial literacy application, while also networking with speakers to forge valuable connections for future opportunities.

Learning Enhancement for Achievement in Dentistry (LEAD) – Participant; San Antonio, TX
June/July (2022,2023,2024)

- Successfully completed a comprehensive summer dental academic program at UTHSCSA, engaging in lectures, workshops, and clinical experiences to advance dentistry knowledge and skills.
- Demonstrated proficiency in dental laboratory techniques through hands-on labs, fostering collaboration among faculty and peers.

University of Texas Child Development Center - Childcare Assistant; Austin, TX
August 2020 – December 2021

- Proficiently managed and cared for a diverse group of 50+ children aged 2 months to 6 years, ensuring their safety, well-being, and cultural sensitivity.
- Fostered positive and effective communication with children, parents, and staff, utilizing empathy and active listening to create a supportive and collaborative environment conducive to children's growth and development.

Chick-fil-A – Team Member; San Antonio, TX
October 2018 – July 2020

- Delivered exceptional customer service in a fast-paced environment while accurately processing orders and handling transactions.
- Collaborated with team members to maintain food quality, cleanliness, and operational efficiency while ensuring a positive guest experience.

ACADEMIC PROJECTS

Project SEED, Field Research Assistant, Austin, TX
January 2022 – December 2023

- Worked as a Spanish-speaking field RA researching the effects of language brokering on Mexican American immigrant children's social, educational, and emotional development.
- Conducted survey inquests with Mexican American families and collected participant blood and hair samples through the Redcap program.

Manos De Cristo – Dental Center Practicum, Austin, TX
January 2024 – May 2024

- Enhanced patient comfort through welcoming office aesthetics, educational materials, and a supportive environment while promoting oral health awareness.
- Established and coordinated a volunteer program for future students, supporting community outreach initiatives while maintaining organized treatment rooms to ensure sterilization and operational efficiency.

LEADERSHIP EXPERIENCE AND ACTIVITIES

Hispanic Dental Association – *BOLD Member*

June 2024 – Present

- Collaborate with the Greater San Antonio Hispanic Dental Association on community outreach initiatives, organizing and participating in volunteer events that expand access to preventive and educational oral healthcare for underserved populations in the San Antonio area.
- Engage in BOLD Member leadership development activities, supporting professional growth through networking, mentorship, and advocacy efforts focused on improving oral health awareness within the Hispanic community.

Caduceus Pre-Health Professions Association – *Vice President, Historian, Member*

August 2020 – May 2024

- Overseeing the creation of projects and organization of student-based activities aimed at promoting health awareness.
- Provide weekly mentorship on health professions options, particularly in dentistry, and manage various social platforms while developing a professional website to enhance communication and outreach efforts.

Texas Pre-Dental Society – Member

August 2023- May 2024

- Actively participated as a member of the Texas Pre-Dental Society, engaging in activities and events aimed at preparing for a career in dentistry.
- Contributed to the society's initiatives and programs designed to support aspiring dental professionals, fostering networking opportunities and sharing knowledge within the community.

Latino Pan-Hellenic Council – *Financial Director*

May 2021 - May 2024

- Promoting unity and positive collaboration within the Latinx Sorority and Fraternity community, and with other fraternal organizations on campus.
- Monitor budget allocations, expenditures, fund balances and related financial activities for the purpose of ensuring that allocations are accurate, revenues are recorded, expenses are within budget limits and/or fiscal practices are followed.

Kappa Delta Chi Sorority INC. – Standards, Historian, *Publicity Chair*

April 2021- May 2024

- Orchestrated strategic marketing campaigns and educational initiatives, pivotal in fostering the chapter's growth and prominence within the community.
- Diligently enforced disciplinary measures to the largest chapter in the United States, overseeing 40+ members when required, ensuring adherence to established standards of conduct and upholding organizational integrity.

EVENTS

- I have actively engaged with all four Texas dental schools through a variety of events, including pre-dental days, anatomy workshops, ASDA-hosted programs led by students and deans, and professional webinars.

SHADOWING

Stone Oak Modern Dentistry - Dr. Robert Benavides, DDS ; San Antonio, TX
June 2021– August 2021 (216 Hours) (General Dentistry)

Westlakes Family Dental - Dr. Vickie Saldana Martinez, DDS ; San Antonio, TX
June 2023– July 2023 (21 Hours) (General Dentistry)

Manos De Cristo Dental Center - Dr. Veronique E. Hoffman, DDS ; Austin, TX
January 2024 – April 2026 (255 Hours) (General Dentistry)

- All hours have been signed off by Yamilex Ruiz , Director of Operations.

Dezavala Modern Dentistry - Dr. Jennifer N. Valle ; San Antonio, TX
October 2024– March 2026 (52 Hours) (General Dentistry)

Waterwheel Dental - Dr. Lemus Martinez, DDS / Samuel A Escarsega, DDS ; San Antonio, TX
May 2026 (6 Hours) (General Dentistry)

Northwoods Dental - Dr. Vladimir Melnikov, DDS,PHD,FAGD ; San Antonio,TX
Only here One Friday Every Month - November 2024- May 2026 (40 Hours) (Oral Surgery)

- He visits once a month on a Friday of his choosing, typically toward the end of the month. If I am not busy, I let him know that I will be shadowing him that day.

Windsong Dental – Dr. Svetlana Usherenko, DDS – Prosper, TX
May 2026 (4.5 Hours) (General Dentistry)

Total : 594.5

VOLUNTEER (DENTAL RELATED)

UT Health Science Center Kerrville Dental Mobile Clinic - *Volunteer; Kerrville, TX*

Texas Mission of Mercy - *Volunteer; Brazos Valley, Dallas, San Antonio, TX*

Heaven for Hope (Dental Hygiene Kit Making) - *Volunteer; San Antonio, TX*

San Antonio Christian Dental Clinic - *Volunteer; San Antonio, TX*

Serving Our Heroes and Community Dental Event - *Volunteer; San Antonio, TX*

Austin Smiles (The Austin Plastic Surgery Foundation) - *Volunteer; Austin, TX*

Manos De Cristo – *Bilingual Computer Teacher; Austin, TX*

Foundation Communities – *Volunteer Health Insurance Preparer; Austin, TX*

HONORS

- Greater San Antonio Hispanic Dental Association – BOLD Scholarship (May 2026)
- Dental Connection Network – Member of the Month (October 2025)
- University Honors
- University Leadership Network Scholar
- Dell Scholar Recipient
- Netspend Scholarship Recipient
- Sam Z. Coronado Art Scholarship Recipient
- Emerald Book Scholarship Recipient

ADDITIONAL INFORMATION

Computer Skills: HTML Coding, Adobe Acrobat, Photoshop, STRATA, MS Excel, Word, PowerPoint, Canva

Certifications: Adult and Pediatric First Aid/CPR/AED, Water Safety for Parents and Caregivers, BLS for Healthcare Providers, HIPAA Compliance Training.

Languages: English (Proficient), Spanish (Proficient)

Interests: Floral Design, Painting, Baking, Gardening

Work Eligibility: Eligible to work in the U.S. with no restrictions.

CE Credits:

- *Oral Bumps and Lumps: Recognizing, Diagnosing and Treating Common Soft Tissue Lesions of the Oral Cavity. (May 2026)*
- *OraCare and activated chlorine dioxide (March 2026)*