

Hello

I'm Michayla Williams

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Experience

07/2026 - PRESENT

Dental Defenders, San Antonio – *Dental Assistant Extern*

- Sterilize dental instruments and maintain strict infection control procedures.
- Provide chairside assistance by passing instruments and supporting the dentist during procedures.
- Seat patients, take blood pressure, prepare and turnover operatories between patients.

09/2025 - 06/2026

Rhodesia Capital , San Antonio – *HR Coordinator*

- Assisted with recruiting efforts by creating job postings, conducting interviews, and helping identify qualified candidates.
- Supported new hire orientation, onboarding processes, and employee training to ensure a smooth transition into their roles.

03/2024 - 08/2025

Revix LLC , San Antonio – *Business Development Specialist*

- Responsible for generating new business opportunities through outreach, lead follow-up, and client communication.
- Built and maintained relationships with potential customers, scheduled meetings, identified client needs, and supported sales goals through organization, problem solving, and effective communication.

Education

08/2026 - Present

San Antonio College , San Antonio – **Biology Major**

07/2026 - 09/2026

Dental Assisting School of Texas – **RDA**

Certifications

BLS/CPR Certified

RDA - Expected in 10/2026